

Linkus Desktop Setup & User Guide

Welcome

Welcome to your new business phone system.

This guide explains how to install, configure, and use the Yeastar Linkus Desktop Client.

Your login details have been provided separately.

Your extension number is your username. Do not use your email address to log in.

Download & Install Linkus

Download the Linkus Desktop Client for Windows or macOS:

[Yeastar Linkus Download Page](#)

1. Download the appropriate version for your device.
2. Run the installer.
3. Follow the on-screen instructions.
4. Launch the Linkus Desktop Client.

First-Time Login

1. Enter the login details provided separately.
2. Select Log In.
3. Allow access to your microphone, speakers, and notifications when prompted.

When signing in for the first time, you will be prompted to create a new password.

Your new password must be different from the temporary password provided.

Once your password has been changed, sign in again using your new credentials.

Main Navigation Menu

Select the menu icon in the top-left corner to access:

- Extensions
- Contacts
- Chat
- Video Conferencing
- Call Logs
- Voicemails
- Recordings
- Preferences

Toolbar Overview

QR Code Icon

Click the QR code icon in the top toolbar to display a QR code for pairing the mobile app.

Fn Button

Access available feature codes and PBX functions.

Call Device Selector

Click the monitor icon to choose which device handles your calls.

Available options may include:

- Desktop Client (Current Device)
- Web Client
- Mobile Client

Status Indicator

Update your availability status, including:

- Available
- Away
- Business Trip
- Do Not Disturb
- Lunch Break
- Off Work

Dial Pad

Use the dial pad to place internal and external calls.

Audio Settings

To configure your audio devices:

1. **Select the menu icon in the top-left corner.**
2. **Open Preferences.**
3. **Select Audio.**
4. **Choose your preferred:**
 - **Microphone**
 - **Speaker**
 - **Ringing device**

If you are using a USB or Bluetooth headset, connect it before opening Linkus.

User Menu

Click your profile picture in the top-right corner to access:

- **Change Password & Security**
- **Currently Logged-in Devices**
- **User Manual**
- **Find Support**
- **Log Out**

Using Linkus

With Linkus you can:

- **Make and receive calls**
- **Access company contacts**
- **View call history**
- **Listen to voicemail**
- **Transfer calls**
- **Create conference calls**
- **Set call forwarding rules**
- **Update your availability status**

Your extension can be active on multiple devices simultaneously.